

Earling • Harlan • Woodbine

## **Covid-19 Pandemic Preparedness**

Farmers Trust and Savings Bank (FTSB) takes the Coronavirus (COVID-19) seriously as well as the safety, health, and well-being of the bank employees, customers, and general public. Our Bank has had a formal Pandemic Plan in place for many years. We have been carefully watching the progression of the COVID-19 around the world, into the United States and now lowa. With the COVID-19 virus reaching a declared pandemic state, we have reviewed our plan to assess our preparedness to provide crucial financial services during what could be a serious and even extended event.

## Effective at noon on March 17

- FTSB is "Limiting Access to Drive-ups Only" at all 3 locations. General access to all FTSB lobbies will be granted by necessary appointment only.
- Drive up and walk-up services will remain open with regular hours. This will allow all
  customers to continue to cash checks, make deposits or withdrawals and make loan
  payments.
- If you need a loan or have a question regarding your loan call a Loan Officer
- Need a new account, CD, Checking or debit card please call FTSB at 712-747-2000 Earling, 712-235-2000 Harlan or 712-647-3375 Woodbine.
- Email is another option of contacting an employee.

FTSB's motto is: "Your Bank for Today and Tomorrow". Rest assured, FTSB is committed to serve our customers and community while doing our part to protect our employees, customers, and community from the continued spread of COVID-19.

What Are We Doing to Prepare?

- Monitoring the World Health Organization, Centers for Disease Control and Prevention, and Iowa Department of Public Health for accurate and up-to-date information
- Participating in informational/educational webinars from reliable sources such as the American Bankers Association
- Preparing for possible increased employee absences due to sickness
- Educating our staff on risks, symptoms, and hygiene measures for themselves and work areas.
- Encouraging ill employees to stay at home and not return until free of symptoms
- Performing regular cleaning and sanitation throughout the bank

What FTSB Products and Services Are Available to Limit Exposure?

- Online Banking
- FTSB Mobile App
- Mobile Deposit (\$0.50 waived)
- E Statements
- Email or Telephone
- ATMs. We have ATMs at all three locations: Earling, Harlan, and Woodbine.
- Night Drop at each location.
- Drive-thru services at all three locations.

We have always asked our staff to stay home from work if they are ill, whether it's a common cold, seasonal flu, or now COVID-19, to protect other employees and customers. In the same way, we would ask your cooperation in limiting your bank visits if you are feeling ill or have traveled to impacted areas or been in close contact with people who have.

Your business is important to us. Continuing to provide access to essential functions and assist you with any financial needs is of utmost priority to us during this challenging event. If you have any questions, please contact us right away. 712-747-2000 Earling, 712-235-2000 Harlan, 712-647-3375 Woodbine.

Thank you for your cooperation during these temporary changes to our operation. We pray for the well-being of everyone in our communities. God Bless You!

## Roger G Kenkel President & CEO Farmers Trust & Savings Bank

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Visit our Web Site at www.ftnsbank.net